



# SEMMELWEIS UNIVERSITY

Seq. No.: 109318/TUDRH/2023

## PRIVACY NOTICE

Pursuant to Articles 16 and 17 of Act CXII of 2011 on Informational Self-Determination and the Freedom of Information as well as Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of personal data (hereinafter: GDPR) Semmelweis University hereby informs the data subjects about the **data processing by Semmelweis University in relation to the Semmelweis Symposium.**

### 1. The name and contact data of the data controller:

Semmelweis University, Registered office: 1085 Budapest, Üllői út 26. Mailing address: 1428 Budapest, Pf.: 2. Telephone number: 06-1-459-1500 Web: <https://semmelweis.hu/english/>

**2. The name and contact data of the representative of the data controller:** Prof. Dr. Béla Merkely, Rector, registered office: Semmelweis Egyetem 1085 Budapest, Üllői út 26. Mailing address: 1428 Budapest, Pf.: 2. Telephone number: 06-1-459-1500 Web: <https://semmelweis.hu/english/>

**3. Name and contact data of the data protection officer:** dr. Sára Trócsányi, 1125 Budapest, Kútvölgyi út 6., telephone: +36 1 459-1500/62547, e-mail: [adatvedelem@semmelweis-univ.hu](mailto:adatvedelem@semmelweis-univ.hu)

**4. The purpose of data processing:** The purpose of the data process is for Semmelweis University to receive feedback on the number and composition of applicants in order to ensure effective organization. In addition, for the purposes of grant accounting, the University will have its own and authentic documentation of the number and data of participants, which will be kept for the duration of the subsequent Symposiums.

**5. Legal basis of data processing:** Section 6 (1) a) of the GDPR: the data subject has given consent to the processing of his or her personal data for one or more specific purposes;

**6. The personal data and sensitive personal data (if any) being processed:** Natural personal identification data (name, e-mail address, qualification, institution, Neptun code, license number, contact details)

**7. The data subjects:** Anyone who is applying to the Semmelweis Symposium.



## SEMMELWEIS UNIVERSITY

**8. The duration of data processing, in general:** Personal data will be kept for 5 years after registration, up to the deadline for the settlement of the tender support.

**9. Withdrawing consent to data processing:** Event registrants may withdraw their consent to data processing by sending an e-mail to [sci.vicerektor@semmelweis-univ.hu](mailto:sci.vicerektor@semmelweis-univ.hu)

**10. Name and address of the processor:** Akció Reklámügynökség Kft.

Mailing address (place of data processing): 1137 Budapest, Szent István krt 8 II.em 6/A

Phone number: +36 30 550 5463

E-mail: [info@akciobt.hu](mailto:info@akciobt.hu)

Website: <https://akcioreklam.hu/>

**11. The legal grounds of data transfer if any, the fact of data transfer to third countries or international organizations:** The data will not be transferred to any third party or international organization, except in the case of tender settlements, where only the name, e-mail address and qualification will be shared.



# SEMMELWEIS UNIVERSITY

## INFORMATION OF DATA SUBJECTS ABOUT THEIR FUNDAMENTAL RIGHTS

### 1. Information

Data subjects have a right to be provided with information in a concise, transparent, understandable and easily accessible form. The Controller shall fulfil such requests of data subjects in writing or in some other suitable way, after personal identity verification, without any undue delay, but by all means within 1 month of receipt of the request. Such data provision shall be effected by the Controller free of charge, except for requests found to be without reasonable grounds, excessive requests and frequently repeated requests.

### 2. The data subject's right to access

A data subject is entitled to be provided with access to his or her personal data and the following details: A duplicate copy of the for containing his or her personal data (additional copies shall be available for a fee).

### 3. Right to rectification

A data subject has the right to have his or her incorrect personal data rectified or supplemented without undue delay.

### 4. Right to erasure (right to be forgotten)

The Controller shall, at the data subject's request, erase the personal data relating to the data subject without undue delay, in any of the following cases:

- the purpose no longer exists or has become meaningless, the data are no longer required
- the data subject withdraws his or her consent, eliminating thereby the legal basis of processing
- the data subject objects to data processing
- unlawful data processing
- to fulfil some statutory obligation.

In the context of the data subject's right to be forgotten the Controller must erase the disclosed personal data – in view of the costs of the available technology and execution – and take reasonable steps to inform other controllers of the need to erase the relevant links, copies and second copies.



# SEMMELWEIS UNIVERSITY

An exception to the data subject's rights specified in sections 3 and 4 are cases in which data processing is necessary. Data processing is necessary if it is indispensable for any of the following cases:

- the freedom of expression
- the performance of legal obligations or exercising some official authority
- in public interest in the area of public health
- archiving in public interest for scientific or historical research
- enforcing legal claims.

## **5. Right to restriction of processing**

The Controller shall restrict processing at the data subject's request, if the data subject disputes the accuracy of the personal data the processing is unlawful and the data subject opposes the erasure of the personal data the Controller no longer needs the personal data but they are required by the data subject for the establishment, exercise or defense of legal claims the data subject has objected to processing and investigation is still under way at the Controller.

## **POSSIBLE LEGAL REMEDIES**

### **1. Data protection officer**

### **2. Right to lodge a complaint with a supervisory authority Supervisory authority:**

Nemzeti Adatvédelmi és Információszabadság Hatóság (Hungarian National Authority for Data Protection and Freedom of Information), 1055 Budapest, Falk Miksa utca 9-11., web: [www.naih.hu](http://www.naih.hu)

### **3. Right to an effective judicial remedy against the Controller/Processor**

Regardless of official procedures of authorities or other procedures the data subject seek remedy against the controller or processor at the court having jurisdiction over the area in which the controller/processor is carrying out its activities. Such legal action may also be instituted at a court of the member state in which the data subject has his or her place of stay. The ordinary court of competent jurisdiction over the Controller: Fővárosi Törvényszék (Budapest-Capital Regional Court, 1055 Budapest Markó u. 27.)